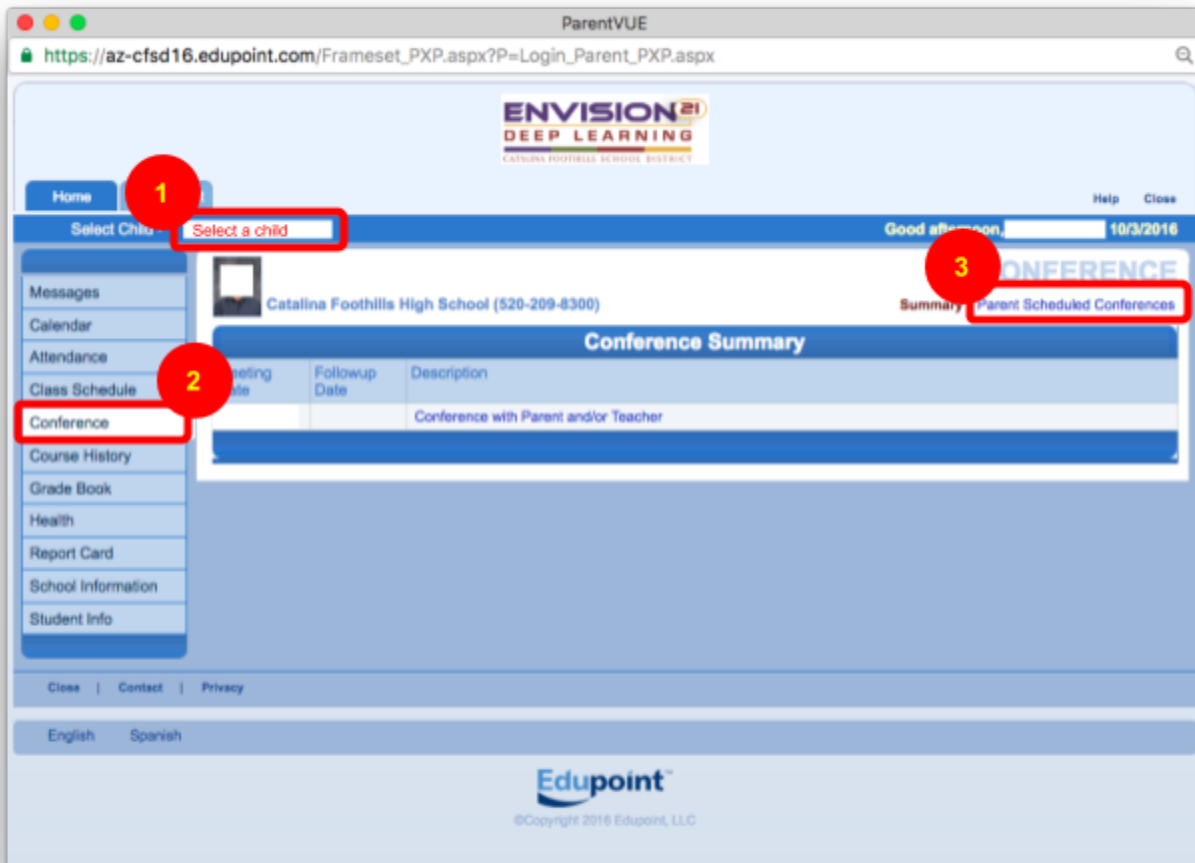


# PARENTS: How To Sign Up for Parent Teacher Conferences

- Log into [Synergy ParentVUE](#).
- Select the student for whom you wish to setup a conference time (if you have more than one student at the district). [1]
- Choose the **Conference** icon on the left side of ParentVUE. [2]
- Next, select **Parent Scheduled Conferences** link on the right side of ParentVUE. [3]



- Select from the **Available Dates**, and then choose a time that works best for you to meet with the teacher.
- *You can complete this for all of the teachers listed.*
- At OGMS, conferences will be held:
  - a. Tuesday afternoon, October 9, 11:40 pm - 3:00 pm (last conference begins at 2:50pm)
  - b. Wednesday afternoon, October 10, 11:40 pm - 3:00 pm (last conference begins at 2:50pm)

ParentVUE

https://az-cfsd16.edupoint.com/FrameSet\_PXP.aspx?P=Login\_Parent\_PXP.aspx

ENVISION 21 DEEP LEARNING

Home My Account

Select Child

Good afternoon, 10/3/2016

CONFERENCE

Summary | Parent Scheduled Conferences

Catalina Foothills High School (520-209-8300)

Parent teacher conference scheduling

Please select a conference date and time from the available times.

Available Dates: Monday, 10/10/2016 Tuesday, 10/11/2016

Parent Scheduled Conferences

Time	Erika Somoza Spanish Through House 2: Room 203	Kim Gassman Graphic Design 2 location: B Building 202/203	Corey Jones US Government location: H3 #609	Mary Lantz AP Calculus AB location: House 1, Room 213	Mary Lantz AP Calculus AB location: House 1, room 213	Lisa Osinga Anatomy & Physiology location: B217
Monday, 10/10/2016 7:40 AM	<input checked="" type="checkbox"/> Selected conference time	Unavailable	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Unavailable
Monday, 10/10/2016 7:50 AM	<input type="checkbox"/>	Unavailable	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Monday, 10/10/2016 8:00 AM	-	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Monday, 10/10/2016 8:10 AM	-	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Monday, 10/10/2016 8:20 AM	-	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Monday, 10/10/2016 8:30 AM	Unavailable	Unavailable	<input type="checkbox"/>	Unavailable	Unavailable	Unavailable
Monday, 10/10/2016 8:40 AM	-	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Monday, 10/10/2016 8:50 AM	-	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Monday, 10/10/2016 9:00 AM	Unavailable	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- Note that a pop-up will appear in the upper right corner to confirm your selection. You can then click on **Email Schedule** which will send you a listing of all times and dates selected for your **Parent Teacher Conferences**.

## Problems?

If you **can't log in to Synergy / ParentVUE**, please email Cris Algeo ([calgeo@cfsd16.org](mailto:calgeo@cfsd16.org)).

If you **are able to log in to ParentVUE, but are still unable to schedule conferences**, email Stacie Mitchell-Gweah ([smitchell-gweah@cfsd16.org](mailto:smitchell-gweah@cfsd16.org)).

If you **are not available for next week's conferences**, you may contact your son/daughter's teacher(s) directly to schedule a meeting at a later time.

**ATTENTION:** You can only sign up for parent conference using a computer only... You **can not** sign up using the ParentVue mobile app.